DAILY AGENDA

What's on: Monday

9:00AM	Ice-breaking activities
10:00AM	Erasmus terminology
11:00AM	Priorities of the new Erasmus 2021-2027
12:00PM	Lunch
1:00PM	Description of the organizations: Background
2:00PM	Challenges and objectives
3:00PM	Team working and discussion

WELCOMING OF PARTICIPANTS, INTRODUCTION TO THE COURSE AND THE EXTERNAL WEEK ACTIVITIES.
ICE-BREAKING ACTIVITIES.
PRESENTATIONS OF THE PARTICIPANTS' ORGANISATIONS.
THE STRUCTURE AND AIM OF THE NEW ERASMUS+ PROGRAMME FOR THE EDUCATIONAL SECTOR.
ERASMUS+ ACCREDITATION AND STRATEGIC PARTNERSHIPS.
THE TOP PRIORITIES OF THE NEW PROGRAMME.
CHOOSE THE RIGHT CALL FOR APPLICATIONS.
DRAFT YOUR PROJECT.
GOALS AND OBJECTIVES.
RESULTS, OUTCOMES, PRODUCTS, EXPLOITATION, AND IMPACT.
SELECT THE MOST APPROPRIATE PARTNERS.
THE EU DIGITAL PLATFORM AND THE OID CODE.
FILLING OUT THE ONLINE FORMS.
FULFILLING THE SUCCESS AWARD CRITERIA (RELEVANCE OF THE PROJECT; QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION; PROJECT TEAM; IMPACT AND DISSEMINATION).
WRITING THE ERASMUS PLAN.
A SWOT ANALYSIS OF YOUR SCHOOL.
THE FUNDAMENTALS OF PROJECT MANAGEMENT (PROJECT LIFE CYCLE).
PLAN AN ACTIVITY (ROLES, DUTIES, AND RESPONSIBILITIES; RESOURCES; MILESTONES AND IMPACT INDICATORS).
THE BUDGET.
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PROJECT-RELATED MANAGEMENT PLANS (PROJECT MANAGEMENT PLAN, DISSEMINATION PLAN, EVALUATION PLAN).
COURSE EVALUATION: ROUND UP OF ACQUIRED COMPETENCES, FEEDBACK, AND DISCUSSION.
AWARDING OF THE COURSE CERTIFICATE OF ATTENDANCE AND/OR EUROPASS.
EXCURSION AND/OR OTHER EXTERNAL CULTURAL ACTIVITIES (OPTIONAL).

DAILY AGENDA

What's on: Tuesday

9:00AM	Choose the right call and partners
10:00AM	KA1
11:00AM	Erasmus accreditation
12:00PM	Lunch
1:00PM	KA2
2:00PM	Intercultural dimension of Erasmus
3:00PM	Team work on a draft application

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DAILY AGENDA

What's on: Wednesday

9:00AM	Erasmus Plan
10:00AM	Problem statement
11:00AM	Goals, objectives and activities
12:00PM	Lunch
1:00PM	Digital competences
2:00PM	Sustainability
3:00PM	Workshops

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DAILY AGENDA

What's on: Thursday

9:00AM	Project Management
10:00AM	Project Team
11:00AM	Communication Plan
12:00PM	Lunch
1:00PM	Dissemination Plan
2:00PM	Quality Insurance
3:00PM	Workshops

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What's on: Friday

9:00AM	Project draft presentation
10:00AM	Group Feedback
11:00AM	Discussion
12:00PM	Lunch
1:00PM	Workshop: Europass
2:00PM	Evaluation and certification
3:00PM	Social media and networking

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